**EVENT EVALUATION FORM**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| A. To what extent are you satisfied with? (1-very low, 5- very high) | | | | | |
| Information provided prior to the event | 1 | 2 | 3 | 4 | 5 |
| Usefulness of the materials available | 1 | 2 | 3 | 4 | 5 |
| Timeliness of the organisation | 1 | 2 | 3 | 4 | 5 |
| Venue | 1 | 2 | 3 | 4 | 5 |
| Information provided during the event | 1 | 2 | 3 | 4 | 5 |
| Social activity | 1 | 2 | 3 | 4 | 5 |
| B. Please, evaluate the overall quality of organisation: (1-very low, 5-very high) | 1 | 2 | 3 | 4 | 5 |
| C. Did the event meet your expectations? (1-not at all, 5-to a great extent) | 1 | 2 | 3 | 4 | 5 |
| D. Please, rate the overall satisfaction with the event: (1-very low, 5- very high) | 1 | 2 | 3 | 4 | 5 |
| E. Please, rate the quality of individual activities of the event agenda (1-very low, 5- very high) | | | | | |
| Activity 1 |  |  |  |  |  |
| Activity 2 |  |  |  |  |  |
| Activity … |  |  |  |  |  |
| F. Please, make any comments, if appropriate (e.g. positive and/or negative aspects of the event, recommendations to organisers for the future events of this type) | | | | | |
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DISCLAIMER

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